

IPR: Supplier Information Service (SIS)/Risk Assessment Management Program (RAMP)

February 17, 1999

SIS - briefed by Andy Blaher, Interim Project Officer (PO), SIS for Jim Rardon, currently in training, to COL Olear. Bob Kennedy, Functional Sponsor, absent on TDY.

Others present: Donna McKalip, Donna Faulhaber, Sydney Pope, Cynthia Reichardt, Tory Baggiano (Robbins-Gioia, Schedule Analyst), Tom Hartney (Robbins-Gioia, Configuration Analyst).

IPR Meeting Minutes (Taskings in Blue):

- COL Olear summarized the standard brief chart (Quad Chart) approach
- COL Olear addressed issues from SIS December 16 IPR:

Security Accreditation Process: Don Mutispaugh (SAIC Contractor) delivered a workload analysis that included standard SOW context to address project security, as was tasked in the last IPR.

- COL Olear tasked Donna McKalip to develop, from Don's analysis, standard DCMC Security Accreditation documentation to add to SOW's for DCMC Initiatives by COB 3/26/99.
- Per COL Olear, Security Accreditation is critical to system deployment and should be addressed throughout the IT Lifecycle process in order to avoid delays in deployment (SPECS is an example)
- Tory delivered to COL Olear the current Integrated Security Accreditation Schedule (developed by Robbins-Gioia and SAIC). The Schedule clearly defines to Project Officers/Sponsors the steps each project must go through to receive Final Security Accreditation and shows current DCMC Project Security Status . The schedule is updated by Don bi-weekly.
- Per Andy, the Secure Socket Layer (SSL) for SIS should be completed by the end of February in order to initiate security testing.
- Cynthia summarized the current SIS Password/User ID issuance process and associated problems (technical problems, lack of staff, timeliness).
- Andy is evaluating options to speed up the password process.
- Per COL Olear, DCMC needs a Command Standard Process concerning Password/User ID implementation.
- COL Olear tasked the Information Security IPT (lead by Fraser Yeung) to work with Don to:
 - 1) develop a recommended DCMC Command Standard Process for Password/User ID Implementation
 - 2) perform a workload analysis to determine the amount of man-years of effort needed to properly staff and implement the Command Standard Password Process.
 - 3) Assign organizational responsibility for the DCMC Command Standard Password Process.

Suspense is 3/26/99.

Source Code Documentation

- Jim Rardon, per last IPR, is in process of developing standard SOW context that states the requirement for source code documentation delivery and the necessary Quality Assurance (QA) needed to properly utilize the source code.
- Per COL Olear, the DCMC software QA specialist could come from DSDC personnel or from a CAO, but the QA role is desperately needed to ensure DCMC can adequately use the code in the future.

COL Olear addressed current SIS/RAMP Issues:

- Per Andy, see attached Quad Chart/Back-up Charts
- Per Andy, The SIS Risk Assessment Module (RAMP) Modification Tentative Plan (to be performed by Synergy, the SIS Contractor) has slipped due to lack of funding source.

- COL Olear tasked Andy with developing a RAMP MS Project Plan from the DCMC-AB Standard Project Plan Template and delivering to Jeff Webb (ITLCMG) to be incorporated into the Integrated Master Schedule by COB 3/5/99.
- Funding needed for RAMP is \$548,298.
- Per COL Olear, RAMP Funding on hold until funding source is identified (in-process)
- Per Andy, RAMP has ORD, but have to develop Sub-System Requirements (SSS) which is a development effort.
- Donna F asked if Andy could begin RAMP with a portion of the needed funding.
- Andy replied it depends on how much funding and when the funds are available for RAMP.
- COL Olear tasked Andy with developing a monthly time-line/ budget executability Projection as to when and how much money may be executed for RAMP depending on when/how much funding is identified by COB 3/5/99.
- Andy projected it will take about 90 days to develop the SSS documentation.